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To: Technology Center 1646

From: Dora Stroud, Supervisor
OIPE Customer Service
Charge Location 0350

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TECH CENTER 1600/2900

Subject: Customer Requests

Serial Number: 09/448868

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If you decide to keep the case, assign the request a paper number, endorse contents, punch holes in the documents, and replace the old Bib Data sheet with the updated version in the center of the file.

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